AQAR REPORT

OF

MAHILAMAHAVIDYALAYA GODDA, 2021-22

SUBMITTED

TO

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC) Bangalore, India

(Affiliated to SKM University,Dumka, Jharkhand)

Email: mcgodda@gmail.com

Website - http://www.mmgodda.org

महिला महाविद्यालय,गोड्डा

MAHILA MAHAVIDYALAYA,GODDA

(A Permanently Affiliated Unit of S.K.M. University,Dumka)

Registered Under UGC 2(F) & 12(B)

Accredited Grade – "B" By NAAC

Upgraded to Model College by RUSA

Bhagalpur Road,Godda-814133(Jharkhand)   Website :- mmgodda.org

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Ref. No: MM/NAAC/01   Date: ...27-02-23

To
The Director
National Assessment and Accreditation Council (NAAC)
PO Box No. 1075, Nagarbhavi
Bangalore 560 072

Sub: Submission of Annual Quality Assurance Report (AQAR) 2021-22 of
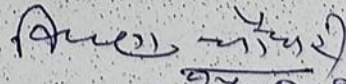Mahila Mahavidyalaya,Godda

Dear Sir,

As per the guidelines of NAAC, Internal Quality Assurance Cell (IQAC) has been constituted
under the Chairmanship of Principal,Mahila Mahavidyalaya,Godda,as accreditation quality
sustenance and enhancement measure.

The institution has prepared the Annual Quality Assurance Report (AQAR 2021-22) as per
prescribed guidelines. The AQAR report along with necessary enclosures is submitted
herewith for kind information.

Kindly acknowledge the same and oblige.

With warm regards,
Dr. Brajesh Mishra
Coordinator, IQAC

27.2.23
Smt. Kiran Chaudhary
Chairman, IQAC

MAHILA MAHAVIDYALAYA GODDA

ANNUAL QUALITY ASSURANCE REPORT (AQAR) 2021-22

YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	MAHILA MAHAVIDYALAYA, GODDA
◆ Name of the Head of the institution	Smt. Kiran Choudhary
◆ Designation	Principal
◆ Does the institution function from its own campus?	Yes
◆ Phone no./Alternate phone no.	06422355090
◆ Mobile No:	9709241831
◆ Registered e-mail	mcgodda@gmail.com
◆ Alternate e-mail	principalmmgodda@gmail.com
◆ Address	Kargil Chowk, Godda
◆ City/Town	Godda
◆ State/UT	Jharkhand
◆ Pin Code	814133
2.Institutional status	
◆ Affiliated / Constitution Colleges	
◆ Type of Institution	Women
◆ Location	Urban
◆ Financial Status	Grants-in aid

• Name of the Affiliating University	**Sido Kanhu Murmu University, Dumka**
• Name of the IQAC Coordinator	**Dr. Brajesh Mishra**
• Phone No.	**9939555160**
• Alternate phone No.	**9939555160**
• Mobile	**9939555160**
• IQAC e-mail address	**dr.brajeshmk@gmail.com**
• Alternate e-mail address	**mcgodda@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://mmgodda.org/pdf/aqar%2020 20-21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.mmgodda.org/img/calen dar/Academic%20Calendar21-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.03**	**2017**	**26/11/2017**	**26/11/2022**

6.Date of Establishment of IQAC	**21/05/2016**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institationa l	**Grant in aid**	**State Government**	**2022**	**3600000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	03
◆ Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes

◆ If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
◆ If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. 26.04.2022: For organising Faculty Development Program regarding seven criteria of NAAC among the teaching and nonteaching of our institution.

2. 11.01.2022: Discussion upon the various points raised in the workshop organized by Jharkhand Government regarding new methodology of NAAC Accreditation.

3. 20.05.2022: For participating in Faculty Student Exchange Program organised by Raja Madhusudan Dev Degree College of Science and Education, Patia, BBST, Odisa.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Organising FDP for teaching and nonteaching staff	Organised successfully
2. Participating in Faculty Student Exchange Program	Participated partially.

13.Whether the AQAR was placed before statutory body?	Yes
◆ Name of the statutory body	

Name	Date of meeting(s)
Governing Body	14/08/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021 - 2022	10/01/2023

15.Multidisciplinary / interdisciplinary

Our affiliating university has framed the new syllabus on the basis of NEP: 2020, and this new curricula incorporates withinitself the scope of multidisciplinary and interdisciplinary. Subjects like "Understandin India", "Mathematical Computational Skills", "Computer Education" etc is made compulsory for all students, irrestective of their chosen Science or Arts stream. A part from this, our institutution has also applied for Commerce stream.

16.Academic bank of credits (ABC):

Since our insitution is affiliated and regulated by SKMU, Dumka and it has assured us that they are working on opening the ABC. As soon it is ready, we shall enroll our students in the Academic Bank of Credit.

17.Skill development:

Our institution is funded by RUSA and we have set up a computer lab to skill our students with digital knowledge. A part from this, our institution offers BA Programme in Home Science and here the students get some house hold skills. Our Department of Humanities is offering Soft Skill Program to the students. Recently, our Alumni Association organised a special session with students and expert craftsman who displayed the methods of making incense sticks and make use of jute to make bags and ropes and other decorative items for home decoration. Very recently, we are going to arrange classes for enabling students to learn coding which will make them employable.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Since our institution is situated in Hindi belt of our country, so we integrate the Indian Knowledge System while teaching in Indian Language. A cultural society is functioning in our college from the beginning and this looks after the cultural activities of our students. No online course is conducted by our institution. We

encourage our students to visit SWAYAM and MOOCS platform and get enrolled in various subjects of their choice specially Philosophy, so that they can have an insight of our rich tradition of knowledge and culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Large number of our pass out students are getting enrolled in their Post Graduate Programmes and also in B.Ed courses. Some of them are getting occupied in local Public Schools as teachers and in hospitals as supporting staff, but our institution deoesn't have any mechanism to track their horizontal or vertical progression.

20.Distance education/online education:

We are encouraging our students to get enrolled in ODL Platform especially SWYAM and MOOCS courses but the result is yet to come.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	17

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	1509

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1000

File Description	Documents
Data Template	No File Uploaded

2.3 Number of outgoing/ final year students during the year	**180**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**39**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**50**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**24**

4.2 Total expenditure excluding salary during the year (INR in lakhs)	**1100438**

4.3 Total number of computers on campus for academic purposes	**13**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institution is a permanently affiliated unit of Sido Kanhu

University, Dumka and is bound to abide by the curriculum provided by our affiliating University.

Planning: Before the commencement of any session - the faculty members prepare their lesson plan and delivers the same to their students.

Effective Curriculm delivery: Our institution follows the demonstrative and interactive method for their curriculum delivery. The University has already indicated in the syllabus about the number of lectures to be delivered for a particular topic.

Documentation: Each and every faculty member of concerned department has to register what they have taught to the students in thair class. This register is cheked and verified periodically by the Head of the Department.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Mahila Mahavidyalaya, Godda is an affiliated unit of Sido Kanhu Murmu University which publishes the Academic Calender for the conduction of Mid Term Sessional Test and we are bound to follow that instruction. Apart from this, some of the department also conduct their departmental evaluation after completion of certain topics and access the students ability.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://www.mmgodda.org/img/calendar/Academic%20Calendar21-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the	C. Any 2 of the above

following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution, Mahila Mahavidyalaya, Godda adheres to the course curriculum of Sido Kanhu Murmu University, Dumka. An overview of the course reflects the inclussion of crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability in the subject

Zoology

Sociology

Philosophy

Botany

Sanskrit

A brief description is provided in the table uploaded

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

28

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://forms.gle/5LHJAwLvGjPRTKfi8

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2000

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1204

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Yes, byconducting regular internal examination and evaluation, the teachers recognises the slow and advanced learneres and do the needful for them. Slow learners are provided with special bridge course classes whereas the advanced learners are provided with new U tube and google link to focus on higher studies.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1509	**39**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

With the introduction of NEP: 2020, the education system has shifted from teacher-centric to student-centric. Keeping pace with the changing scenario, the pedagogy of teaching learning process is also undergoing change in our institution. Experimental demonstrations are provided to the students and learning process is beeing more

participative by engaging the students to explain what they have learnt in their previour classes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Making use of RUSA Fund, six flat panel digital boards have been installed in 5 classrooms and seminar hall. Our teachers (specially science faculties) make use of their pendrive and PPT while engaging their classes.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

39

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

39

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our institution follows the guidelines given by our SKM University and abide by the rules and regulations framed for conducting and

evaluatiing the internal examinations.

Apart from this, some of the faculty members assess their students after each chapter they taught. Assessment is in any form – Formative or Summative.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Our institution has a Grievance Redressal Cell, where students are free to register any of their grivance.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Yes. All the teachers and students are informed by IQAC and the syllabus prescribed by our University is provided to them.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Yes. Through continuous evaluation, mid term test and annual examination, attainment of Programme outcomes and course outcomes are evaluated by our institution.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

180

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://forms.gle/RSAhXUYofJK7i9hh6

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Yes, our students take active part in extension activities carried out in their adopted villages by our NSS Coordinators regarding social issues and ofcourse it is beneficial for the holistic development of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

770

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Yes

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Yes

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05/01

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

06

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in

lakhs)

2.80 crores by RUSA

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

NO

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**C. Any 2 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

79771

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

70

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

YES

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

21

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

547458

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Any issues raised is praced before our Governing Body, and appropriate decisions are made.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

948

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

17

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

NA

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

No exact data is available with our institution.

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students participate in co-curricular and extracurricular activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes, we do have a registered Alumni Association but there has been no financial support services as yet. But, our Alumni Association arranged a special session with specialist craftswoomen who visited our institttution and demonstrated how to make agarbatties (incese sticks) and make models from jute which is very common in our locality. Our students were well satisfied with it.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

YES

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Formation of various committees regarding administration, academic, culture, sports, grievance, examination etc decenralizes the management and makes it participative.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

YES

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

YES	

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**E. None of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our institution has effective welfare measures for teaching and non teaching staffs as it revises the salary from time to time with proper permission of Governing Bodies.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

NO, not yet.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

YES

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Teachers representing in MGNCRE are in a process to mobilize funds for minor research project.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Organising Faculty Development Program regarding seven criteria of NAAC among the teaching and nonteaching staff of our institution.

2. Discussion upon the various points raised in the workshop organised by Jharkhand Government regarding new methodology of NAAC Accredition.

3. Participating in Faculty Student Exchange Program organised by Raja Madhusudan Dev Degree College of Science and Education, Patia, BBST, Odisa.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations

and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC interacts with the Head of the Departments occasionally and reviews its teaching learning process and if required, give some useful tips to make the process more instructive and attractive to the students. The departmental records of internal evaluation is also observed.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.mmgodda.org/pdf/MAHILA%20COLLEGE,%20GODDA20220312.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our NSS Units organises such activities on gender issues among the volunteers and also organises annual camps for the awareness of

studenets towards such gender equity issues.

File Description	Documents
Annual gender sensitization action plan	Rangoli presentation by NSS volunteers in the college campus.
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Campus surrounded by boundary walls with guard present at main gate.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

No such facility is available in our campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks

C. Any 2 of the above

and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institution, Mahila Mahavidyalaya, Godda strives for providing inclusive environment for all the stake holders and spread the messeage of tolerance and social harmony through various NSS activities by organising "Kaumi Ekta Diwas". Students are very keen to participate in it.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institution has a committee headed by Head of the Department of Political Science Dr. Sanjeev Kumar Yadavand his associate colleage Asst. Prof. Manoj Kumar Sharma who is entrusted with the task for sensitization of students and employees of the institution to the constitutional obligations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution celebrates national and international commemorative days, events and frstivals with full enthusiasim as can be observed in the uploaded picture. Events such as Independence/Republic day, Yoga diwas, World cancer day, Constitution day, Plantation day etc are celebrated and students and College Pariwar take active part in it.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Ban of plastic within the campus.

2. Regular health check-up for the students through Government Hospital.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution is situated in one of the most underdeveloped district and we are committed for the upliftment of women speciall comming from SC and ST communities and believe in the fact that educating a girl child, educates the generation.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To strengthen the implementaton of the recommendations of NEP: 2020 as far as practicable and affordable by our institution.
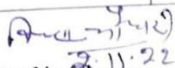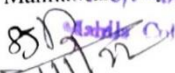
Annexure II

Academic Calendar

MAHILA COLLEGE, GODDA

Academic Calendar for the Month of March 21 to Feb 22

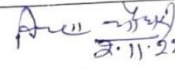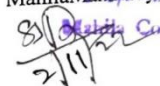| Months	Working Days				Holidays				Remarks
	Vacation Deptt.	Days	Non-Vacation Deptt.	Days	Vacation Deptt.	Days	Non-Vacation Deptt.	Days	
March'21	1-6=06 8-10=03 12-13=02 15-20=06 22-27=06	23	1-6=06 8-10=03 12-13=02 15-20=06 22-27=06	23	11=01 29-31=03	04	11=01 29-31=03	04	
April'21	6-10=05 12,13,17=03 19,20,22,24=04 26-30=05	17	6-10=05 12,13,17=03 19,20,22,24=04 26-30=05	17	1-3=03 5=01 14-16=03 21,23=02	09	1-3=03 5=01 14-16=03 21,23=02	09	
May'21	1,3,5,6,8=06 10-13=04 17-19=03	13	1,3,5,6,8=06 10-13=04 17-22=06 24-25=02 27-31=04	19	7=01 14-15=02 20-31=09	12	7=01 14-15=02 26=01	04	
June'21	22-26=05 28-30=03	08	1-5=05 7-12=06 14-19=06 21-30=09	26	1-5=05 7-12=06 14-21=07	18	Nil	Nil	

Prof-in-Charge
Mahila Mahavidyalaya, Godda

MAHILA COLLEGE, GODDA
Academic Calendar for the Month March21 to Feb 22

Working Days Holidays

Months	Vacation Deptt.	Days	Non- Vacation Deptt.	Days	Vacation Deptt.	Days	Non- Vacation Deptt.	Days	Remarks
July'21	1-3=03 5-10=06 13-17=05 19-23=03 26-31=06	23	1-3=03 5-10=06 13-17=05 19-23=03 26-31=06	23	12=01 21-22=02 24=01	04	12=01 21-22=02 24=01	04	
Aug'21	2-7=06 9-14=06 17-21=04 23-28=06 31=01	23	2-7=06 9-14=06 17-21=04 23-28=06 31=01	23	16=01 19=01 30=01	03	16=01 19=01 30=01	03	
Sep'21	1-4=04 6-11=05 13-16=04 20-30=09	22	1-4=04 6-11=05 13-16=04 20-30=09	22	10=01 17-18=02 27=01	04	10=01 17-18=02 27=01	04	
Oct'21	1-6=04	04	1-6=04 20-23=04 25-30=06	14	2=01 7-9=03 11-16=06 18-23=06 25-30=06	22	2=01 7-16==09 18-19=02	12	

Prof-in-Charge
MahilaMahavidyalaya Godda

MAHILA COLLEGE, GODDA
Academic Calendar for the Month of March21 to Feb 22

Months	Working Days — Vacation Deptt.	Days	Non- Vacation Deptt.	Days	Holidays — Vacation Deptt.	Days	Non- Vacation Deptt.	Days	Remarks
Nov'21	12-13=02 16-20=04 22-27=06 29-30=02	14	1=01 12-13=02 16-20=04 22-27=06 29-30=02	15	1-6=06 8-11=04 15=01 19=01	12	2-6=05 8-11=04 15=01 19=01	11	
Dec'21	1-4=04 6-11=06 13-18=06 20-23=04	20	1-4=04 6-11=06 13-18=06 20-23=04	20	24-31=07	07	24-31=07	07	
Jan'22	3-4=02 6-10=04 17-22=06 25-31=05	17	3-4=02 6-10=04 17-22=06 25-31=05	17	1=01 5=01 11-15=5 26=01	08	1=01 5=01 11-15=5 26=01	08	
Feb'22	1-4=04 7-12=06 14-19=04 21-28=07	21	1-4=04 7-12=06 14-19=04 21-28=07	21	5=01 15-16=02	03	5=01 15-16=02	03	

Prof-in-Charge
MahilaMahavidyalaya.Godda

Annexure III

Audit Report

Rajiv Ranjan & Associ...
CHARTERED ACCOUNTANTS

H. O. : 1st Floor, Grand Chandra Premises, Near C.P. Thakur Mkt. Complex, Fraser Road, Patna - 1 (BIH
Phone/Fax - 0612-2332140 (O)

B. O. : • DELHI • NOIDA • KOLKATA • DUMKA

AUDITORS' REPORT :

We have examined the attached Receipts & Payments Account of "MAHILA MAHAVIDYALAYA : GODDA [JHARKHAND]" for the year ended on 31st March,2022. These financial statements are the responsibility of the management. Our responsibility is to express opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining on a test checking basis evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management as well evaluating the overall financial statements presentation we believe that audit provides a reasonable basis for our opinion.

We report that :-

1. Books of account has been maintained in single entry system.
2. The Account has been prepared on cash system of accounting.
3. The Opening Cash Balance of Rs. 2,535.37 and 1,899.15 in General and Development Fund respectively, are lying unutilized since last Audit Report. This matter should be looked into for proper internal check.
4. Opening & Closing Balance of General Fund and Development fund as per audited Receipts & Payments Account and Cash book is differ by Rs. 5,104.15 and Rs. 7,312.00 respectively. This matter should be looked into for proper internal check.
5. Institution has not maintained proper advance register and balance of advance as shown in Receipts & Payment account has been taken as per the Advance list provided by the Institution.
6. Bank Reconciliation statement has not been prepared during the year.
7. In our opinion and to the best of our information and according to the explanations given to us the said accounts gives a true and fair view.
   (A) In the case of the Receipts & Payments Account for the period 1.4.2021 to 31.3.2022.

For RAJIV RANJAN & ASSOCIATES
CHARTERED ACCOUNTANTS

PLACE: DUMKA
DATE : 03.05.2022

[KUNAL KR.JHA]
PARTNER
M. No. 516948
UDIN - 22516948AIIJCA8876

MAHILA MAHAVIDYALAYA: GODDA [JHARKHAND]

Receipts & Payments Account for the year ended on 31st March, 2022

RECEIPTS :	RS.	P.		PAYMENTS :	RS.	P.
Opening Balance				**By, General Fund Account**		
(As per last account)				Salary		
General Fund				JAC Ranchi	5,919,978.00	
Cash in hand	2,535.37			Remuneration	291,210.00	
With Allahabad Bank				Function & Festival	2,400.00	
SB A/c No.20681277795	746,157.79			Bank Charges	42,026.00	
R/F Account	128.00			paper & Periodicals	378.00	
Post Office SB Account	416.35			Misc. Expenses	4,905.00	
With Allahabad Bank				Advance against work	17,760.00	
A/c No.50085152441	128,812.00	878,049.51		Printing & Stationery	25,000.00	
				Travelling & Conveyance	18,273.00	
Development Fund					92,137.00	6,414,067.
Cash in hand	1,899.15					
With Allahabad Bank				**Development Fund Account**		
SB A/c No.20681277784	785,470.65			NAC, Ranchi		
Bank Suspense	2,000.00	789,369.80	1,667,419.31	Battery & Inverter	261,250.00	
				Bank Charges	64,400.00	
Advance with Staff :				Printing & Stationery	142.00	
(As per Annexure)				Building Repairing Work	137,682.00	
			179,480.00	E. Library Expenses	4,455.00	
General Fund				Purchase of Books	46,571.00	
Collection from Student		5,918,990.00		Electrification Work	33,200.00	
Sale of Form		100,000.00	6,018,990.00		58,649.00	606,349.00
				Salary to Teaching & Non-Teaching Staff	3,113,098.00	
Development Fund				Bank Charges	24.00	3,113,122.00
Collection From Student			206,917.00			
				Advance with Staff		
Grant-in-Aid				**Closing Balance**		279,480.00
(Received from Higher Technical Education &				(As per book)		
Skill Development Department Ranchi						
through NEFT dt. 15.05.2021)				**General Fund**		
			3,000,000.00	Cash in hand	2,535.37	
				With Allahabad Bank		
Interest from Bank				SB A/c No.20681277795	280,740.79	
General Fund				R/F Account	128.00	
Development Fund		29,660.00		Post Office SB Account	416.35	
Allahabad Bank A/c No.50085152441		18,321.00		With Allahabad Bank		
		3,934.00	51,915.00	A/c No.50085152441	19,624.00	303,444.51
				Development Fund		
				Cash in hand	1,899.15	
				With Allahabad Bank		
				SB A/c No.20681277784	404,359.65	
				Bank Suspense	2,000.00	408,258.80	711,703.31
TOTAL RS.		11,124,721.31		**TOTAL RS.**		11,124,721.31

DUMKA
03.05.2022

Attested
For-In-Charge
Mahila College Godda

As per our report of even date
For RAJIV RANJAN & ASSOCIATES
CHARTERED ACCOUNTANTS

[KUNAL KR.JHA
PARTNE
M..No.51694
UDIN - 22516948AIIJCA887

MAHILA COLLEGE GOODA

List of Advance for the year 2021-22

Annexure-A

Sl. No.	Staff Name	Balance as on 1.4.2021	Advance during the year	Total	Adjusted during the year	Balance as on 31.3.2022
1	Sri Yogendra Bhagat	1,240.00	-	1,240.00	-	1,240.00
2	Abhay Kr. Roy	1,240.00	-	1,240.00	-	1,240.00
3	S.S. Jha	62,000.00	-	62,000.00	-	62,000.00
4	Vipin Bihari	10,000.00	-	10,000.00	-	10,000.00
5	Kiran Choudhary	65,000.00	-	65,000.00	-	65,000.00
6	Sanju devi	20,000.00	-	20,000.00	-	20,000.00
7	Shankar Ravidas	20,000.00	-	20,000.00	-	20,000.00
8	Seraj Anasaro	-	40,000.00	40,000.00	-	40,000.00
9	Jai Krishna Ravidas	-	20,000.00	20,000.00	-	20,000.00
10	Jaswant Kr. Vajpayee	-	40,000.00	40,000.00	-	40,000.00
	TOTAL RS.	179,480.00	100,000.00	279,480.00	-	279,480.00

MAHILA MAHAVIDYALAYA: GODDA [JHARKHAND]
GENERAL FUND
Bank Reconciliation Statement for the year 2021-22

Balance as per Cash Book
(As on 31.3.2022)

Add: Opening Difference	280,740.79
	40,391.15
	321,131.94
Add: Extra amount credited by bank dt. 25.2 21	
	29,500.00
	350,631.94
Add: Extra amount credited by bank dt. 19.12.2020	
	4,625.00
	355,256.94
Less: Bank charges	
	603.00
Balance as per Pass book as on 31.3.2022	354,653.94

MAHILA MAHAVIDYALAYA: GODDA [JHARKHAND]

DEVELOPMENT FUND

Bank Reconciliation Statement for the year 2021-22

Balance as per Cash Book
(As on 31.3.2022)

Less: Opening Difference	404,359.65
	6,423.00
Less: Bank charges	397,936.65
	119.00
Balance as per Pass book as on 31.3.2022	397,817.65

Attest
20/11/24
Prof.-In-Charge
Mahila College Godda

MAHILA MAHAVIDYALAYA: GODDA [JHARKHAND]

ALLAHABAD BANK A/c No. 50085152441

Bank Reconciliation Statement for the year 2021-22

Balance as per Cash Book
(As on 31.3.2022)

Add: Opening Difference

Balance as per Cash Book (As on 31.3.2022)	19,624.00
Add: Opening Difference	1,000.00
Balance as per Pass book as on 31.3.2022	20,624.00

Attested
20/11/24